

Haiti Relief

Frequently Asked Questions

Q: Who is expected to enroll in a Broward County Public School?

A: *Any student who has been displaced because of the earthquake in Haiti.*

Q: How will students know which school to enroll at?

A: *Students will be enrolled in the school within the boundary of their residence. Procedures for registering at a Nova School or a Charter School will be handled in the usual manner.*

Q: Will the school be required to enroll students who do not have records of immunizations and/or physicals?

A: *Yes. Students will have a 30-day exemption. Do not turn away any students because of lack of paperwork. Refer to the Haiti Health Resources Matrix for additional referrals for community-based health resources.*

Q: How does the school place any student without educational records (i.e. report cards, transcripts)?

A: *All students (including students without records) will be enrolled using age-appropriate placement. No child will be turned away. If appropriate, students and parents/guardians should be interviewed about previous educational levels, especially for middle and high school levels. If there is any doubt about placement, Policy 5.1 provides for the convening of an ELL Committee to assure proper placement.*

Q: Is the school required to provide students with a hot lunch on the first day arrive?

A: *Yes, all students will be provided lunch. Cafeteria Managers have been notified of procedures to accommodate the students.*

Q: How will newly enrolled students be coded on TERMS (A03 Panel)?

A: *All students will be coded "88" (displaced due to earthquake in Haiti) in the Assignment Code Field on the A03 Panel. Refer to the Haiti Registration Flow Chart to determine if the student meets the criteria to be classified as homeless.*

Q: Will the school be required to complete any additional documentation for homeless assistance?

A: *Yes, complete the Homeless Education Program (HEP) Registration Form #4369. This must be faxed to (754) 321- 2469 or emailed to dianne.sepielli@browardschools.com immediately to the attention of Dianne Sepielli. If students are identified as homeless they will automatically qualify for Free and Reduced Lunch (FRL). An FRL application will **not** need to be submitted.*

Q: Who should the school contact for additional FRL application forms in Haitian Creole?

A: *Contact Mark Mills at the Food & Nutrition Department at (754) 321-0215.*

Q: Are there guidelines that my school can follow to enroll displaced students?

A: *Yes, please refer to the Haiti Registration Flow Chart.*

Q: How will the students be transported to school?

A: *Transportation will be handled in the usual manner.*

Q: What if students need to be placed in before or after-care programs?

A: *For all after care programs, whether School Board Operated or private providers, please make sure to have enough staff in place to provide a safe program, maintain ratios, and meet licensing requirements. If your school is currently at capacity, you will need to hire more staff to open up more groups. The BASCC School Board Operated Fund Committee has determined the best way to help is to consolidate our waiver funds. They will be taking all remaining waivers available (which have not been used) and redistributing them as needed. These are partial fee scholarships (50%). The structure of the waiver fund cannot provide 100%. At this time of the year, private providers generally have used up the majority of their scholarships. They are checking their current funds and will determine how many additional scholarships they will be able to provide. In addition, the Children's Service Council has been contacted to see if they can provide additional scholarship money. If you have a concern about a child or family in your school, please speak with the provider of child-care at your location.*

Q: Where can Broward County employees find a list of district resources pertaining to displaced student support?

A: *Refer to the District Resources Contact Information List. In addition, a CAB Conference entitled Haitian Relief Effort is located in the District Announcements Conference. All information pertaining to the Haiti relief situation is available to all district employees. To put this conference directly on your CAB desktop, you can right-click on the conference icon and then choose "add to desktop". CAB Alert messages will also be posted.*

Q: Where will Charter School employees find a list of district resources pertaining to displaced student support?

A: *Jody Perry, Director of Charter School Support, will disseminate Information directly to the Charter Schools.*

Q: How will the community be informed?

A: *Information will be disseminated via newspapers, radio, television and posted at www.browardschools.com*

Q: How will information to parents be disseminated?

A: *A Parent Link message, in multiple languages, will be recorded. It will provide parents the latest information on the District's relief efforts.*

Q: How can the school assist staff members who may be in need of emotional support?

A: *Refer the staff member to the Employee Assistance Program at 754-322-9900.*

Additional questions should be referred directly to the appropriate department listed on the District Resources Contact Information List.