



What's Next Checklist

Use this checklist to track the steps you have taken for financial aid and housing after you have been admitted to a college. Use one checklist per school.

College Name: _____

<input checked="" type="checkbox"/> Date Completed	Item
Financial Aid	
<input type="checkbox"/> _____	Complete and submit all financial aid application materials before all deadlines.
<input type="checkbox"/> _____	Promptly respond to any school requests for additional information or documentation, such as copies of tax return transcripts, verification worksheets, or other forms.
<input type="checkbox"/> _____	Make an appointment to meet your financial aid counselor and share your situation with him or her.
<input type="checkbox"/> _____	Review your Student Aid Report (SAR), which is sent to you via email or postal mail after you file the Free Application for Federal Student Aid (FAFSA), for accuracy. If necessary, correct inaccurate items online at www.fafsa.gov or on the paper SAR, if you receive one.
<input type="checkbox"/> _____	Read all application materials and financial aid notifications. Most financial aid funds have conditions for receipt and renewal, such as earning a certain grade point average (GPA) or being enrolled full time. Details are important, so be sure to avoid costly mistakes!
<input type="checkbox"/> _____	Promptly sign and return your financial aid award letter if your school requires your signed acceptance of the aid being offered. Some schools give students the option of accepting financial aid awards electronically. Contact the financial aid office if you have any questions about your award.
<input type="checkbox"/> _____	Complete the promissory note for any loan(s) you are offered and accept. Before you sign the promissory note, make sure you read and understand all of your rights and responsibilities. <i>Remember this is a source of financial assistance that must be repaid!</i> The financial aid office may have you sign either an electronic or paper promissory note. If you do not want to use an electronic promissory note, ask the financial aid office for a paper one. Check with the financial aid office regarding any loan counseling you must complete before you may receive the loan proceeds.

<input checked="" type="checkbox"/> Date Completed	Item
<input type="checkbox"/> _____	If you have been awarded Federal Work-Study (FWS), find out how students are placed in FWS positions and what FWS positions are available, including descriptions of job responsibilities and wages.
<input type="checkbox"/> _____	Promptly notify the financial aid office of any private scholarship, grant, or other type of student aid you have received or expect to receive.
<input type="checkbox"/> _____	Keep copies of all financial aid materials in your records for future reference.
Housing	
<input type="checkbox"/> _____	Research the availability of on-campus housing options.
<input type="checkbox"/> _____	Find out if the deposit for on-campus housing, if required, can be waived or delayed until your financial aid has been disbursed.
<input type="checkbox"/> _____	If needed, research off-campus housing options. Take advantage of any services offered by a campus housing office.